

Annual Meeting & Awards Taskforce
January 23, 2013 @ 1:30 p.m.
Teleconference Call-(800) 944-8766/24384 #

Present

Betty Buckert, ISWCDEA-AC Co Chair
Cindy Moon
Colleen Bogner, Auxiliary Member
Jane Brangenberg
Lonnie Wilson
Mike Rahe, IDOA
Sherry Finn
Van Bitner, Chairperson
Kelly Thompson

Absent

Aaron Ferguson
Dale Shumaker
Darrell Roegge
David McCormick
Jody Christiansen, NRCS
Judy Beyers, Auxiliary Member
Kara Downin, ISWCDEA-RC Co Chair
Marie Bunting, Auxiliary President
Marty McManus, IDOA
Rich Nichols
Roger Johnson
Shelley Finfrock
Terry Davis
Tess Ferguson, Auxiliary Member
Tom Beyers

Call to order:

Van Bitner called the meeting to order at 1:30 p.m.

Roll Call:

Sherry Finn took roll call; 9 members present and 15 members absent.

Agenda Approval:

Van Bitner asked for any agenda updates; **Lonnie Wilson motioned for approval of agenda, Cindy Moon seconded; MCVV.**

New Business:

Annual Meeting Date/Time: The date has been approved by the Board and agreed and contract with Northfield Inn for Monday and Tuesday, July 22-23, 2013 along with a conservation tour for Sunday afternoon-evening on the 21st. This tour is being handled by Sangamon County SWCD.

Theme: The theme was approved and voted on at the December Quarterly Board Meeting. The theme chosen was "Can you hear us now!"

Logo Selection: The committee agreed they did not especially like the logo e-mailed out because it needs to be more positive and show milestones achieved; also, the planning committee had suggested in December to have a picture of the dust bowl and a picture now.

Opening Ceremonies: Sherry Finn noted the opening ceremonies would be at 9:00 a.m. until 10:30 a.m. which will include presentation of flags, officer comments, Partner reports, recognition of new directors and employees, and Director Service Award ceremony with pictures to follow.

Conference Registration: Sherry Finn reported there will be registration forms for the Annual Meeting/Summer Conference; one for meals (there will be a form for member and one for guest) and one for sessions and meetings (there will be a form for member and one for guest). These will be available on April 15, 2012 and registrations can be made until June 30, 2013 (postmarked) with a \$40 registration fee and from July 1 until July 6, 2013 (postmarked) with a \$50 late registration fee; there will be no refunds after July 5, 2013.

Tickets and Name Tags: Sherry Finn reported there will be a ticket provided for each session and/or meeting registered for by the member or guest and a name tag for each registered member and guest. The name tags must be worn at all times unless a member or employee has a photo ID tag, then this may be used in place of name tag. Each participant will need to have their name tag and ticket to enter a meal and/or session/meeting.

Director Training: This is being presented again with modules and instruction is being handled by Jerry Snodgrass and Lee Bunting.

Employee/Director Training: The employee training is being handled by ISWCDEA and Betty Buckert reported they will be having a meeting on February 14, 2013 to work on sessions to be provided. Sherry Finn reported that she had contacted the IDOA to provide Director Sessions and Mike Rahe reported they planned to have a Cover Crop session with NRCS and a Power Point Session on Director responsibilities. Mike Rahe also reported they are having a Regional Rep staff meeting in February to iron out the details. Lonnie Wilson reported they were working on having the OMA training session again and he is in hopes that the legislation will pass to only have to attend a certified session and not have to do it online. Lonnie Wilson also noted he had made arrangements to have a tour of the Capitol on Tuesday afternoon for anyone interested. Sherry Finn reported the IAAP had contacted her to have a meeting and a session on bullying, and they would also like to have a table setup for ticket sales or shirt sales. Sherry noted there would again be a round table session with Partners but held in a larger room at the Northfield. All of the sessions (except Employee/Director Forums) are going to be open to everyone; so a director may go to ISWCDEA sponsored sessions and employees may attend IDOA sponsored sessions.

Recognition Luncheon: This is again going to be handled by the AISWCD Auxiliary and awards, photos and sponsors are being worked on by the AISWCD staff.

Farm Family reception/banquet: The reception will be handled by the Auxiliary and the Farm Family Banquet MC has been secured along with the radios as gifts to be donated by Brownfield network; the Prairie Farmer will again sponsor the farm family sign to be presented at Ag Day at the Il State Fair.

Auction: The check-in and power point are being handled by Shelley Finrock of DeWitt County again this year; the Auctioneer and the backup auctioneer have been secured (Jim Sacia and Ron Sanert).

Soil Stewardship Luncheon: This is being handled by the Auxiliary again this year and their theme will be "Where Does Your Water Shed?".

Volunteers: Cindy Moon will be taking care of this again this year with the help of the AISWCD staff.

Partners: Sherry Finn reported partner invitations would go out the first of February and would ask them to present at the Opening Ceremonies and/or the Annual Meeting; they would also be invited to take part in the meeting sessions at the Round Table Session.

The committee asked if the surveys could be included on the back page of the program booklet; Sherry Finn noted they could do that so that everyone would have it with them to leave after the conference is over. Lonnie Wilson also noted there would be a place to mark if they wanted to receive e-mails, text updates and alerts; the attendee could give his/her contact information to submit with the survey.

Cindy Moon reminded Sherry Finn that the planning committee had voted to give prizes for meal/session tickets turned in. The committee agreed this was a good idea and the AISWCD will try to secure prize donations.

Next Meeting Date: The next taskforce meeting date was scheduled for Tuesday, February 19, 2013 at 10:30 a.m. via teleconference call.

Adjournment:

Motion to adjourn made by Van Bitner; meeting ended at 2:08 p.m.

Minutes taken and submitted by:

Sherry Finn, AISWCD Administrative Assistant