

**Financial Management Focus Committee
December Quarterly Board
December 9, 2013
Northfield Inn & Suites – Springfield, Illinois**

Present:

**Kenny Vosholler, Chairman
Dan Duval
Sherry Finn, AISWCD
Van Bitner
Lee Bunting
Roger Johnson
Barb Klinger
David McCormick
Randy Molitoris
Cindy Moon, District Employee
Melissa Cauble, SWCD Insurance Administrator
Lonnie Wilson, AISWCD President**

Absent:

**Darrell Roegge
Steve Stierwalt**

Chairman Kenny Vosholler called the meeting to order at 3:00 pm

Approval of Agenda

A motion to approve the agenda with the following additions was made by Roger Johnson, seconded by Barb Klinger. MCVV

- Affiliate Member Pins
- Envirothon Employees
- Envirothon Bridge Fund
- AISWCD Employees

A motion was made by Van Bitner, second by Lee Bunting to approve the June 2013 Financial Management Focus Committee Minutes. MCVV.

Financials

Financials were reviewed. **A motion was made by Lee Bunting, seconded by Barb Klinger to approve the financial reports as presented. MCVV.**

SWCD of Illinois Insurance Group Association Account Update

Melissa Cauble, Administrator of the Insurance Group gave the Insurance Report. As of November 30, there is one participant in COBRA, but a cancellation is pending. No COBRA initial notices or election notices were sent. (See insurance report attached to Quarterly Board Meeting Minutes).

Old Business

SWCD Dues Update – Sherry Finn reported as of December 6, 2013, there were five district who had paid no dues for FY13, three districts who had paid everything but the 4th quarter, and one district who had paid one half of the dues. Ninety seven districts were billed for the first installment of FY14 dues.

New Business

NACD Annual Meeting – Anaheim, CA – Chairman Vosholler reported Gerard Fabrizius had received a scholarship to help with expenses to the NACD Annual Meeting from the North Central NACD. There is \$1500 of unused expenses in the current budget targeted for Vice Presidential travel. The Executive committee would like to transfer the money as follows: \$1,000 for the Envirothon Bridge Fund, and \$500 into FY14 budget for Gerard to attend the NACD National Meeting. **A motion was made by Randy Molitoris, seconded by Van Bitner to transfer the \$1500 in the current budget to be broken down with \$1000 going to Envirothon Bridge Fund, and \$500 towards Gerard Fabrizius to attend the NACD meeting in February. MCVV.**

Envirothon Employees – AISWCD held an exit meeting with Grundy County employees on November 17th, 2013.

Affiliate Membership – A motion was made by Lee Bunting, seconded by Barb Klinger to recommend creating a new account in the Foundation account for affiliate memberships.

2014 Budget Recommended Changes

- Lapel pins for affiliate membership – up to \$300.00 for pins – **Motion Roger Johnson, second Dan Duval. MCVV.**
- **Motion to buy a van for the AISWCD spending up to \$25,000 made by Van Bitner, second by Roger Johnson. MCVV.**
- The 604B grant has been approved. In the grant is money allocated for \$12,100 for travel for Kelly, and also money to increase Kelly's salary to \$40,000. **A motion was made by Van Bitner, seconded by Roger Johnson to recommend increasing Kelly's salary to \$40,000. MCVV.**
- Gina Bean has met the recommended requirements for job performance when she was hired. At that time Gina was promised a raise when those requirements were met. **A motion was made by Roger Johnson, seconded by Randy Molitoris to recommend raising Gina's salary 2% in 2014. MCVV.**
- **A motion was made by Roger Johnson, seconded by Barb Klinger to recommend raising Sherry Finn's salary an additional \$2,000 per year. MCVV.**

A motion to recommend approval of the 2014 budget with the above changes was made by Barb Klinger, seconded by Dan Duval. MCVV.

A motion was made by Barb Klinger to adjourn the meeting.

The meeting adjourned at 4:35 pm.

Minutes Taken and Transcribed by:

Cindy Moon